

# **Marshfield Silver Laces Figure Skating Club**

## **Board Meeting Minutes**

November 7, 2023

This meeting was called to order by Karen Buth, President, at 6:46 pm via Zoom

**Present:** Karen Buth, Cari Morrow, Sara Rasmussen, Rachel Munger, Stephanie Gibson, Lisa Boero, Joelle Steiner, Natalie Delo, Sara Gronski

**Absent:** Kelly Sibernagel

**Public Comment:** Sara Gronski is hoping to be able to coach her daughter on the ice. She asked about playing her music, about board meetings being closed to the public, about why she cannot coach her daughter and what steps would be required to do so.

Lisa motioned to move into closed session Cari seconded at 7:14pm

**Treasurer Report-** No report given as Kelly was absent. This will be reviewed at the next meeting

**Board Minutes for September-** Was shared electronically by Natalie. A motion to approve by Cari and seconded by Lisa.

### **Old Business:**

1. Coaches/associate members
  - a. Coaches handbook is created and posted to the website
  - b. Liability insurance is required for private lessons from a coach

Rachel motion and Karen seconded the coaches handbook that was shared to the board members and read off by Cari at the meeting.

2. Update on Wreaths/Roger Cinema Fundraiser - Rogers Fundraiser is down but Wreaths Sales increased
3. Holiday Parade Update - November 30th. Stephanie stated paperwork was sent in MainStreet Marshfield. The Float will be a Red Carpet theme to promote our ice show. Volunteers from the High School Team will help to build the trailer. There will also be volunteer options for the parents to walk in the parade as well to count towards hours needed.

### **New Business:**

1. Committee Updates:
  - a. Fundraising - Skate-a-thon with our Holiday Skate on December 17th with some Holiday Music
  - b. Apparel - 36 Items from Ink Splash, 5 items to Bluster Blu
  - c. Activities - Holiday Skate
    - i. Santa - Jaime, Joelle may ask Jessica for Mrs Claus
    - ii. Cookies from Sam's Club instead this year, Decrease to 120 total
    - iii. Punch - not received well last year, will not do this year
    - iv. Decorations - Natalie will check closet and decorate the lobby
  - d. Volunteer Update - Discuss updated volunteer instructions to include playing music for skaters during private ice
    - i. Clarification on how to do so will be created with screenshots by Rachel
    - ii. Many volunteers are not showing up for what they signed up for. There is a glitch in the website that isn't reminding people so Rachel is sending an email to remind them
    - iii. Side note - Vest is being made with lettering for those skaters to wear when performing with music to allow other skaters to be more aware.
2. Ice Show Updates:
  - iv. Costume Measurements were due on November 5th - missing 3
  - v. Music has been decided
  - vi. Waiting on testing this week to confirm groups
  - vii. Features, survey out to skaters - Cari will make the google form
  - viii. Curtains - Jenny Kilty at Circle the Date, asking if she had any extra sparkle to add
  - ix. Flowers - Natalie will contact Festival foods and do one size bouquet and individual roses . Will decrease the numbers ordered with 57 skaters in the ice show and less seniors. Last year we ordered:
    1. 45 Single Rose
    2. 45 Small Bouquet
    3. 40 Large Bouquet
  - x. Concession Coverage - Hockey does this and it is on their radar
  - xi. Announcers - Lisa Boero will reach out Hannah Gadke to Announce the Showcase as well to practice. Looking for one other person
  - xii. Program Ads/Sponsors - Suggested to get the forms out, January 7th at Showcase of Talent and Mirror Image sponsors will be a carry over from last year.
  - xiii. Show ticket layout - Lisa Boero has it and will send it to Sara
  - xiv. Lift for show weekend - Stephanie has a lift from their business to use at the rink for the show.

3. Board Nominations - Review current By-laws for board nominations.

- Will send this out in January

4. Session 2 schedule changes:.

- November 22 - No PET Practice. Open skate to Marshfield Silver Laces Members only.
- December 2nd & January 20th - Condensed session for private ice girls and cancel sunshine crew due to hockey.
- December during the holiday week for possibility of PET practice
- December 29th - cancel private ice
- December 30th - cancel private Ice
- January 17th - 5:30-6:15 for PET only, no Synchro
- Feb 28th - cancel private ice

Cari will send the updated sheet to everyone on these schedule changes. Natalie will update the website

Next meeting: December 12 , 7:00 pm on Zoom link that was already sent out by Lisa.

Adjourn: Cari motion to adjourn Delo second at 9:02pm

Respectfully Submitted,

Natalie Delo  
MSLFSC Secretary