

# **Marshfield Silver Laces Figure Skating Club**

## **Board Meeting Minutes**

December 12, 2023

This meeting was called to order by Karen Buth, President, at 7:02 pm via Zoom

**Present:** Karen Buth, Cari Morrow, Sara Rasmussen, Rachel Munger, Stephanie Gibson, Lisa Boero, Joelle Steiner, Natalie Delo

**Absent:** Kelly Sibernagel

**Treasurer Report-** Email didn't go through so we have no report to approve.

**Board Minutes for November-** Was shared electronically by Natalie. A motion to approve by Sara and seconded by Lisa .

### **Old Business:**

1. Senior Banners/High School pictures -
  - a. Banners and Poster arrived today.
  - b. Need to hang them up. There are nails there. Stephanie will ask Dan to do it. - Update: Already hung and look amazing as of 12/13
  - c. February 4th will be picture day. Fox Valley competition may have a conflict and will try to schedule as late as we can. Ask if there is an option for make up photos as to what that may look at.
2. Holiday Parade - Went well. Highest participation with volunteer hours included
3. Holiday Skate - Sam's Club cookies are taken care of by Cari. Natalie will decorate prior to Learn to Skate

### **New Business:**

1. Board of Directors Nominations - Email will go out in January
2. Skate a Thon - This Sunday. Joelle will play holiday music, Cari will run the clock. Agenda to be able to have 15 minutes of skate time with 5 minutes with Santa costumes. Junior club will cheer on the skaters in the middle.
3. Showcase of Talent - 3:00pm - Coaches will put together the schedule. 5 minute warm up to get the skaters ready. Lisa and Rachel will help with runners. Hannah Gadke stated she will announce (also for the ice show). Jess Berg will help play music. - Concession stands volunteers available until 4:30-7:30pm
4. Clarification of board member duties -  
Website - Social Feed - not working when posting on Facebook but will work when posting within the website to Facebook. Natalie will look into seeing if there is a way that it can work both ways.

5. Scheduling - January 13th - do we need a coach on ice for liability insurance purposes? No, we do not have to have someone with liability insurance.

Lisa makes a motion that we give those who are testing or in competitions the option to make up the private ice that they miss but it has to be because of testing or figure skating competitions within one week before or after. Both seconded. Motion passed.

6. Communication within the board - Discussed that the board should be notified on changes or decisions so that when other members of the club ask questions, all board members will have knowledge to assist.
7. Board member rink duties
  - 5:30 - 7:30 assign members to a Sunday
  - Table set up with nametags - popcorn snacks and high school and money box
  - Need list of Volunteers
  - High school team isn't getting dropped off at 6:00pm and we don't have them on time. The list of who is to bring them is on the cabinet door i. We need to follow through. Karen will clarify for Shanna to remind the high school team.

#### Committee updates

- a. Fundraising- Skate-a-thon is next week. And our last fundraiser is Kwik Trip
- b. Team update- Mirror Image shirts will be offered- Hoping to get more sponsorships earlier. Need to discuss this further in the future. Discussed there are options to possibly sponsor both teams and ice show.
  - i. PET will be putting out a schedule to add some practices in early part of January
    1. More information on Remind with costumes
    2. Props are ready to have kids to practice
  - ii. Synchro will have a Holiday practice on December 27th if ice is available
  - iii. High School team - virtual competition seemed too expensive
- c. Apparel update - \$162.00 from ink splash. Unsure how much from Katie.
- d. Concession/volunteers - Sign up genius will send out reminders on what they need. Rink monitor and concessions person.
- e. Zamboni- no update
- f. Safe sport- You have to be 18 to do the safesport

#### Ice Show update:

- Budget for decor - \$600 - Sara suggested we use some more money towards our biggest event.
- Costumes - most went out but be concerned about safety with sequins so we need to figure out how to make sure that doesn't ruin.

- Features - only 3 groups suggested music
- Sponsors paper is ready to be sent out - Planning at the Showcase to send that out

Next meeting: January 15th , 7:00 pm on Zoom link that was already sent out by Lisa.

Adjourn: Sara motion to adjourn Cari second at 9:27pm

Respectfully Submitted,

Natalie Delo  
MSLFSC Secretary