



## **Marshfield Silver Laces Figure Skating Club**

### **Board Meeting Minutes**

**August 18, 2025**

This meeting was held via Microsoft Teams and called to order at 6:03pm by Karen Buth.

**Present:** Karen Buth, Cari Morrow, Sara Rasmussen, Amber Schultz, Stephanie Gibson, Krystal Andre, Kim Schecklman, Nicole Forst,

**Absent:** Candy Christianson

Board Minutes for July were shared electronically by Cari Morrow, A motion to approve by Stephanie and seconded by Karen.

**Treasurer Report:** Stephanie Gibson sent out the Statement of Activity and reviewed banking balances. Registration payments are coming in, one volunteer buyout so far. Sara made a motion to approve the July treasurer report, Amber seconded. Stephanie asked about what paperwork we need to keep. Anything other than billing and receipts will get disposed of.

### **Agenda Items**

Old Business:

1. Online registrations
  - a. PET and Synchro Practice will switch places on the schedule since the older PET skaters have more conflicts with church on Wednesday than the younger skaters. PET will take Sunday 5:15/5:45-6:15pm and Synchro will take Wednesday PET slot. No objections from board members. Cari will email with change to all members.
  - b. Coaches recommended Synchro will be open to Basic 5 - Free Skate 2, board had no objections. Cari will send out communication to families and confirm with Joelle that skaters registering for Synchro must be 12 or younger.
2. Update from Coaches Meeting

- a. Hannah is officially taking over High School Team . Shana will be HS team rep and tracking HS skater volunteer time for varsity letters.
  - b. HS will keep dresses for one more year and then switch to leggings and jackets the following year.
  - c. Shana would like HS Team to skate at the hockey game, will confirm with Hannah & Shana once season starts.
  - d. Sara will contact Katie to see about getting/purchasing our HS Team logo and let her know all of our apparel will go through a local vendor. If we are unable to obtain it, we will move on to another vendor for a new logo.
  - e. Morgan is unable to coach for the foreseeable future. She will keep us updated on her plan. Joelle will coach Synchro this season.
  - f. Board will ensure coach seniority will be considered when making placements. Amber will coordinate with Janet on coaching assignments.
  - g. All coaches (Hannah, Morgan, Alysia, Janet & Joelle) will be included in the agenda and board minute emails. Will continue meeting with coaches during zam time during the season.
  - h. Cari will make sure ipad labeled, plugged in and left upstairs at the start of the season.
  - i. Volunteer hours for private ice - Kim will assign private ice skater families volunteer hours based on who signs up for the private ice sessions. Team managers will coordinate coverage for team ice times. Kim will work on schedule and have it ready to go by the next meeting.
3. Closing the rink - we will continue to have zam drivers close the rink.

#### New Business:

- 1. HS Team Reimbursement - Nicole questioned whether there is another way to get checks to mail in payments for the HS Team competitions. Nicole will work with Steph to get checks and stamps prior to sending in registrations. Nicole will also take care of registering Synchro and PET.
- 2. Flyer for back to school - will be picked up this week and distributed
- 3. Parents meeting will be Sept 21st at 6pm. The meeting will be only for skaters that have only been with the club for 1-2 years. Coaching, helper, apprentice meeting will follow

at 6:30pm. Cari will confirm with coaches about whether or not they are planning on team meetings after the parents meeting on the 21st.

4. Committee Updates:

- a. High School Team - no additional updates
- b. Learn to skate - no addition updates
- c. Fundraising- Mum sale closes 8/22
- d. Apparel update
  - i. Sara received images from Premiere Printing and would like more options. No other updates.
- e. Concession/volunteers - no additional updates
- f. Zamboni - no additional updates
- g. Safe sport - no updates
- h. Club activity chair- Home coming parade will be Oct 3rd. Shana and Hannah would like a banner to walk with.

**Next Meeting:** The next meeting will be held on September 15th at 7:00pm via Microsoft Teams.

**Adjourn:** Sara motioned to adjourn the meeting at 7:26pm seconded by Amber.

Respectfully Submitted,

Cari Morrow

MSFLSC Secretary